

### Schedule of fee

Sr. No.	Application fee	Per page fee (created of copied in A4 or A3 size paper)	Actual cost of the document	CD	Inspection fee	Information by post or in person
1.	Rs. 50/-	Rs 2/- per page	As per actual	Rs 50/-	No fee for inspection of record if such inspection is made for one hour only. However, if inspection is made for a period of more than one hour then a fee of Rs. 10/- shall be charged for every fifteen minutes in excess of 1 <sup>st</sup> hour.	The actual postal charges shall be included in additional fee

All the instruments like Demand Draft or Postal Order should be drawn in favour of “The Secretary HERC” payable at Panchkula.

In case the applicant fails to deposit the requisite fee within a period of fifteen days after the issuance of the intimation given to him under sub-rule (4), it shall be construed that the applicant is no longer interested in obtaining the information sought for and his application shall be deemed to have been filed.